

# House to House Appendix 1

Grant	
For office use only	
Date	
Fee	Free of Charge
Permit number	

## Neighbourhood and Adult Services

### Application for a House to House Collections Permit

House to House Collections Act 1939

House to House Collections Regulations 1947 (as amended)

Use this form to apply for a house to house promoters collection permit. The licence will allow you to authorise collectors to collect from door to door for charitable purposes only. No collection for a charitable purpose may be made in the locality unless the applicant is an appropriately licensed promoter by this authority, or holds an exemption granted by the Secretary of State from obtaining a licence from this authority.

The attention of applicants for licences under the House to House Collections Act 1939 is drawn to Paragraph 4 of the House to House Collections Regulations 1947 (as amended) made by the Secretary of State on the 12 December 1947. This paragraph provides that ordinarily an application for licence shall be made not later than the first day of the month preceding that in which it is proposed to commence the collection.

#### **Data Protection Act, 1998**

I understand that RMBC is required to use information provided by me to carry out cross system and cross authority comparisons for the prevention and detection of fraud or crime. I understand that information I have provided may be used in this way or for connected purposes, and that this information may also be shared with certain third parties who administer or protect public funds. We may use the information you have provided in this form to carry out checks to prevent and detect fraud or crime. We may also use the information share the inf in this way or for connected purposes, and we may also share the information with certain other people or organisations who manage handle or protect public funds. By signing this application, you are agreeing to us using your information in this way.

**Please answer all the questions on this form in BLOCK CAPITALS and in ink.  
Enter NONE or N/A as appropriate in all boxes you do not enter information in.**

#### **Applicants (Promoter) personal details**

1. Your Title (Mr, Mrs, Miss, etc):  Date of Birth:

Surname:  First names:

Address:   
 Post code:

Daytime phone number:  Mobile phone number:

E-mail address:

## Details of Business or Organisation Responsible for the Collection

2. Name of Business/Organisation conducting collection: CHILD AND TEENAGE CANCER AND LEUKAEMIA FOUNDATION

Office address of the Business/Organisation: LONSTO HOUSE, PRINCES LANE  
LONDON

Post code N10 3LU

Contact phone number: 02084448859 Mobile phone number:

E-mail address: info@ctclf.org

2. a. Are you an employee of this Business/Organisation YES  No

If YES, please state your position within the Business/Organisation: TRUSTEE

\*If NO, you must supply a letter, with this application form, from the Society/Organisation to benefit from the collection and which is authorising you to organise collections on the society's behalf.

## Licensing history

3. Have you, or the business ever held a house to house collection licence before? Yes  No

If 'Yes', who issued it? Ryedale district council

What date was it granted? 24 / 08 / 17 What licence number was it? 08/18

3.a. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order with this local authority, refused, or revoked before? Yes  No

3.b. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order, with any other authority refused, or revoked before? Yes  No

If Yes, where was it held, when was it refused, or revoked and why was it revoked?  
Please use an extra sheet if required.

## Collection Details

4. Name of Society/Charity/Fund to benefit from the proceeds of this collection: CHILD AND TEENAGE CANCER AND LEUKAEMIA FOUNDATION (CTCLF)

Address of the Society/Charity/Fund: Lonsto House, Princes Lane  
London

Post code N10 3LU

E-mail address: info@ctclf.org Contact phone number: 02084448859

4.a. Objective/aims of the Society/Charity/Fund to benefit from the proceeds of this collection. Please attach recent literature, & accounts etc.  
To support research into the causes, symptoms, distribution, pathology and treatment of cancers in children and young people. To promote and fund practical application of this research. To advance the education of parents, carers and others in the causes, symptoms and treatment of cancers in children and young people

4.b. Is the Society/Charity/Fund a registered charity Yes  No  Registered Charity Number 1156384

4.c. Over what parts of the licensing area is it proposed that collections will be made?

THE WHOLE AREA OF ROTHERHAM METROPOLITAN BOROUGH COUNCIL

4.d. Over what periods in the year, dates & times, is it proposed that collections will be made?

01/01/20-31/12/20

FIVE DAYS PER MONTH/ PLEASE ALLOCATE ANY AVAILABLE FIVE DAYS

### Collection Details - Continued

4.e. How many collectors will be permitted to make the collections: TWO

4.f. Is it proposed to collect money including direct debits as money Yes  No  Direct Debits

4.g. Is it proposed to collect "other" types of property Yes  No

If Yes, what type(s) of property will be collected (Include direct debits as a collection of money)

YES, SECOND HAND CLOTHING. CLOTHING IN GOOD CONDITION WILL BE SOLD.

Is it proposed to Sell, Give Away, or Use this "other" property Sell  Give Away  Use

4.h. Are applications also being made for licences for the same purposed in other areas of the UK: Yes  No

If Yes, which other licensing authorities

APPLYING TO VARIOUS COUNCILS IN ENGLAND AND WALES

How many collectors will be permitted to make these collections TWO COLLECTORS IN EACH COUNCIL AREA

Will these collectors be the same collectors as those you intend to use in this authority Yes  No

4.i. Is it proposed to promote this collection in conjunction with a street collection Yes  No

If Yes, is it proposed to combine the House to House and Street Collection accounts or submit separate accounts: Combined accounts  Separate accounts

4.j. If the collection is for a War Charity, state if the charity has been registered or exempted from registration under the War Charities Act 1940, and give the name of the registration authority, date of registration or exemption in the box below.

NOT APPLICABLE.

### Proceeds of Collections Details

5. Are the whole of the receipts to be paid over to the Society/Charity/Fund Yes  No

If NO, please state the purposes for which deductions will be made

5.a. Please state how much will be deducted for expenses or other purposes £

5.b. Is it proposed to use some of the proceeds for the remuneration of any persons Yes  No

If YES; is it to Collectors Yes  No  is it to Other Persons Yes  No

5.c. Please state details, how much will be deducted, for what reasons and if applicable what "other persons"

£

**Applicant Promoter's "Criminal Records" history request**

**6. Convictions & Cautions Details.** In the boxes below list any convictions/cautions etc you may have which are not considered as "spent" with in the terms of the "Rehabilitation of Offenders Act 1974".

**6.a.** Have you ever been convicted of any criminal offence, or received any police cautions etc or are you waiting to hear about any prosecutions or other actions of any type, pending against you?, warnings or reprimands? (If you answer YES to this question give details in the box below.) Yes  No

**6.b.** If you are waiting to hear about any prosecution enter the court hearing the case:  If known, date of future court hearing date:  /  /

Date of conviction(s)	Details of Offence(s) and Conviction(s)	Sentence Or Penalty
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**Declaration**

I am aware that should a House to House Collection Licence be granted to me the collection must take place in strict compliance with the House to House Regulations, which I have read and fully understand. I am aware that it is also necessary for me to submit a certified form of statement within at least 28 days of the collection taking place.

In pursuance of Section 2 of the House to House Collections Act 1939, I hereby apply for a licence allowing me to promote the collection, of which particulars are given in this form.

Applicants Signature 

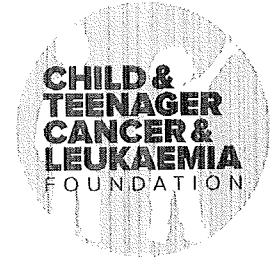
Date form signed by applicant 04 / 09 / 19

CTCLF

Lonsto House, Princes Lane, London N10 3LU

T: 02084448859 M: 07531957322

E: info@ctclf.org W: www.ctclf.org



**TO WHOM IT MAY CONCERN**

28<sup>th</sup> of August 2019

**LETTER OF AUTHORITY**

Dear Sir/Madam,

I, Victoria Weir, CTCLF's trustee, confirm that Gira Franchi, a chairman of Child & Teenage Cancer & Leukaemia Foundation (CTCLF), Charity Commission Registered No. 1156384, is authorised to carry out House-to-House collections during the period of 01/01/20-31/12/20, with the appropriate licences being issued and the necessary permissions obtained.

CTCLF makes donations and grants to organizations promoting research into cancer in children and teenagers. We also fund projects and charities providing services for children and teenagers with cancer or leukemia.

Our charitable Aim & Objectives are:

**Aim**

- To fund projects of charities involved in supporting cancer initiatives.
- To make donations and grants to organizations undertaking this work.
- To promote and fund research into cancer in children and young people

**Objectives**

To support research into the causes, symptoms, distribution, pathology and treatment of cancers in children and young people.

To promote and fund practical application of this research.

To advance the education of parents, carers and others in the causes, symptoms and treatment of cancers in children and young people.

Should you require any further information about our charity please contact me on 020 8444 8859.

Thank you in anticipation of your help.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Victoria Weir'.

Victoria Weir – Trustee

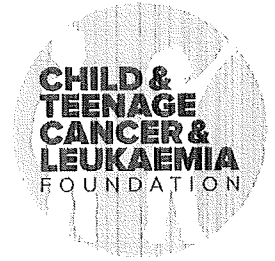
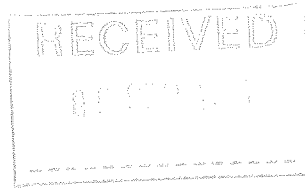
For and on behalf of Child & Teenage Cancer & Leukaemia Foundation – CTCLF.

CTCLF

Lonsto House, Princes Lane, London N10 3LU

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**CHILD & TEENAGE CANCER & LEUKAEMIA FOUNDATION - CTCLF**

Lonsto House, Princes Lane, London N10 3LU

August 28<sup>th</sup>, 2019

Re: Application for House-to-House Collection License by Child & Teenage Cancer & Leukaemia Foundation – (CTCLF), Charity Commission Reg. No. 1156384.

Dear Sir/Madam,

I attach an application for a house-to-house collection on behalf of Child & Teenage Cancer & Leukaemia Foundation (CTCLF). This application will also be sent to you by post.

Child & Teenage Cancer & Leukaemia Foundation (CTCLF) is a registered charity in England and Wales (Charity Registration No. 1156384) and a company limited by guarantee and registered in England and Wales (Company Registration No. 8801998).

CTCLF makes donations and grants to organisations promoting research into cancer in children and teenagers. We also fund projects and charities providing services for children and teenagers with cancer or leukaemia.

Our charitable Aim & Objectives are:

**Aim**

To fund projects of charities involved in supporting cancer initiatives.  
To make donations and grants to organisations undertaking this work.  
To promote and fund research into cancer in children and young people.

**Objectives**

To support research into the causes, symptoms, distribution, pathology and treatment of cancers in children and young people.

To promote and fund practical application of this research.

To advance the education of parents, carers and others in the causes, symptoms and treatment of cancers in children and young people.

100% of the proceeds of any and all H2H collections will go directly to Child & Teenage Cancer & Leukaemia Foundation. We aim to raise at least £20 000.00 in the first year of House-to-House collections.

Should you require any further information about our charity, please contact me on 02084448859.

Thank you in anticipation of your help.

Yours faithfully,

A handwritten signature in black ink, appearing to read "Cira Franchi Kell".

Cira Franchi Kell  
Chairman, Child & Teenage Cancer & Leukaemia Foundation (CTCLF).